

## HT310255 培訓師訓練證書課程 (款待及旅遊)

### Certificate for Train-the-Trainer (Hospitality and Tourism)

The programme aims to refine the knowledge of the Introduction to Hospitality and Tourism Programme through hotel visit, experience sharing by teaching excellence professionals, and experiential training at Front Office, Housekeeping and Food & Beverage Department, to strengthen the learning and teaching skills and industry know-how.

本課程為學員在課堂中能親身體驗客務部、房務部、餐飲部等工作情況，並且由榮獲職業訓練局傑出教學獎之款待業導師作經驗分享，讓學員能了解教授款待及旅遊科的技巧。酒店參觀和餐飲服務體驗有助學員了解職訓局的教學理念及方法。透過一系列的體驗活動，深化學員對款待及旅遊概論的內容，提升學員對教授款待及旅遊科的能力及技巧。



#### Learning Contents | 學習內容

- Programme will be conducted by VTC Teaching Excellence Award (TEA) Awardees of HTI  
本課程由榮獲職業訓練局傑出教學獎之款待業導師教授
- VTC Campus Visit at (HTI/CCI/ICI)  
參觀職業訓練局轄下之學院 (酒店及旅遊學院(HTI)/中華廚藝學院(CCI)/國際廚藝學院(ICI))
- Extended Learning for the industry practitioners, including classroom management with interactive learning and teaching  
款待業導師提供延伸學習及教學分享
- Job-shadowing Activities at Front Office, Housekeeping, Food & Beverage and Travel & Tourism  
工作體驗活動，包括酒店前台部、房務部、餐飲部及旅遊行業
- VPET Experiential Learning  
職專教育體驗
- Hotel Visit  
酒店參觀

#### Contact Hours | 上課時數

Total 18 Hours including a short quiz (分 3 個課堂，總共 18 小時包括測驗)

Cohort 組別	Lesson 課堂	Date 日期	Day 星期	Time 時間	Venue 上課地點
May 2026 2026 年 5 月	Lesson 1   第一堂	11 May   5 月 11 日	Mon   (星期一)	09:30-17:00	Hotel and Tourism Institute (Pokfulam) 酒店及旅遊學院(薄扶林)
	Lesson 2   第二堂	13 May   5 月 13 日	Wed   (星期三)	09:30-17:00	
	Lesson 3   第三堂	18 May   5 月 18 日	Mon   (星期一)	09:30-17:00	



## Certification | 證書

Participants are required to attend a short quiz in a form of short questions/multiple choice questions. Upon successful completion of the programme (i.e. attended a minimum of 80% of the classes and passed the quiz), students will be awarded a certificate issued by the Hospitality Discipline of the Vocational Training Council.

課程包括一個以短答題/選擇題形式測驗。出席率不少於 80% 及測驗合格者，將獲頒發職業訓練局轄下酒店及旅遊學科之修業證書一張。

## Medium of Instruction | 授課語言

Cantonese (supplemented with English notes)

廣東話 (輔以英語教材)

## Programme Fee | 學費

HK\$2,200 per person

每人港幣\$2,200

## Application Deadline | 截止報名日期

27 April 2026

2026 年 4 月 27 日

## Enquiry | 查詢

Telephone / 電話: 2957 5736 / 2538 2411 / 9037 2228

WhatsApp: 9400 9303 / 9037 2228

Email / 電郵: [jennychan@vtc.edu.hk](mailto:jennychan@vtc.edu.hk)

Website / 網址: <http://www.hti.edu.hk>

Mailing Address / 郵寄地址: Hotel and Tourism Institute  
Room 122C, VTC Pokfulam Complex, 145 Pokfulam Road, Hong Kong  
酒店及旅遊學院  
香港薄扶林道 145 號職業訓練局薄扶林大樓 122C 室

Please post the application form to the above mailing address with enclosed cheque made to "Vocational Training Council", VTC will only bank-in the cheque once the course confirmed for commencement.

請將申請表連同支票郵寄至上述地址，支票抬頭為“職業訓練局”，本局只會在課程確認開課後，將支票交予銀行兌現。

## Disclaimer / 免責聲明

VTC reserves the right to cancel any course, revise course content or change the offering venue(s), date and time if circumstances so warrant.

職業訓練局可因應情況取消任何課程、修正課程內容或更改上課地點、日期及時間。